

Richard L. Kohls Outstanding Undergraduate Teaching Award

Winners of this award are determined by a committee with representation from faculty and undergraduate students.

- One nominee per Department (repeat department nominations are allowed, but previous winners of the Richard L. Kohls Outstanding Undergraduate Teaching Award are not eligible to be nominated; previous winners of the Kohls Early Career Teaching Award are eligible) ([Previous Winners](#)).
- Each department nominee will receive \$500 toward travel, supplies, and equipment from the Office of Academic Programs to use in support of teaching and advising; winners receive \$2000 cash award plus a plaque and are forwarded as the College of Agriculture Nominee for the university-wide competition for the Charles B. Murphy Outstanding Undergraduate Teaching Award. The College of Agriculture may nominate (2) individuals to the Murphy Award panel. Our second nominee will be chosen from the candidates remaining after the selection of the current Kohls Outstanding Undergraduate Teaching Award plus previous award winners of the Kohls Outstanding Undergraduate Teaching Award who have not won the university-wide award. For such candidates to be considered, a complete, current nomination packet must be submitted by the due date.

Limit of 6 pages – (formatting specifics - 12 pt minimum, Times New Roman Font, at least 1” margins). One document should be submitted and the order of information should be as follows in order to make the selection committee’s comparison fair and efficient:

Nomination brief. Please have each bullet point listed below be a major heading in this order:

- Nominees information
 - ✓ Name
 - ✓ Rank
 - ✓ Department
 - ✓ Date of initial appointment to faculty
- Statement of the procedure used in choosing nominee
- List of undergraduate courses taught (number and title) with dates and number of students enrolled in courses, e.g., CDFS 318, Developmental Assessment – second semester, 2001-02, 30 students enrolled (preferably in table format)
- Evidence of Nominee’s effectiveness related to the following criteria:
 - ✓ Instructional effectiveness (e.g., peer evaluations, student evaluations, subsequent course performance)
 - ✓ Course instruction improvement and innovation (e.g., IMPACT program)
 - ✓ Contact with students outside the classroom (e.g. academic advising, advising a student organization, etc.)
 - ✓ Service as a research mentor for undergraduate students outside of normal classroom activity
 - ✓ Participation in college/school or university committees related to undergraduate education.
- Nominee’s professional activities directly related to undergraduate education.
- Teaching honors and awards received by nominee.
- Optional letters of support or student reflections of appreciation

The six (6) page limit will be strictly enforced; only the first 6 pages of the submitted document will be uploaded for committee review.