

TO: Department Heads, College of Agriculture

FROM: Marcos Fernandez, Director of Academic Programs
Shawn Donkin, Associate Director of Agricultural Research Programs
Dennis Buckmaster, Associate Director of Academic Programs, Coordinator of Awards Committee

DATE: October 2, 2015

RE: 2015-2016 Major Purdue Agriculture Faculty Awards

DEADLINE: 5 p.m. Friday, November 13, 2015

Nominations are invited from each departments for the major College level Awards listed below. The winners will be selected from the nominees by a committee made up of faculty and students (undergraduate students assist with 4 awards and graduate student representatives assist with the graduate mentor/teacher award). Nominees and recipients will be recognized at the Fall College Faculty meeting and the College of Agriculture Spring Awards Banquet. Details regarding each award follow this eligibility summary table.

Table 1. Award Eligibility Summary

AWARD	ELIGIBILITY
David C. Pfendler Outstanding Undergraduate Counselor	Tenure-track faculty
Richard L. Kohls Outstanding Undergraduate Teaching	Tenure-track faculty
Richard L. Kohls Outstanding Early Career	Tenure-track faculty with no more than 7 years of experience
Outstanding Graduate Mentor and Teacher	Graduate faculty
Outstanding Service to Students	Any staff or non-tenure track faculty

David C. Pfendler Outstanding Undergraduate Counselor Award

- This competition is *open only to candidates who hold tenure-track faculty positions*. Repeat department nominations are allowed, but previous winners of the David C. Pfendler Outstanding Counselor Award are *not eligible to be nominated*.
- The individuals selected as your *departmental* outstanding undergraduate counselor will each receive \$500 toward travel, supplies, and equipment from the Office of Academic Programs to use in support of teaching and advising.
- The individual selected as Agriculture’s Outstanding Counselor also receives a cash award of \$1,500 and a special plaque.

Richard L. Kohls Outstanding Undergraduate Teaching Award

- This competition is *open only to candidates who hold tenure-track faculty positions*. Repeat department nominations are allowed, but previous winners of the Richard L. Kohls Outstanding Undergraduate Teaching Award are *not eligible to be nominated*.
- The individuals selected as your *departmental* outstanding undergraduate teacher will each receive \$500 toward travel, supplies, and equipment from the Office of Academic Programs to use in support of teaching and advising.
- The individual selected as Richard L. Kohls Outstanding Undergraduate Teaching Award also receives a cash award of \$2,000 and a special plaque. The recipient will be nominated to the university-wide competition for the Charles B. Murphy Outstanding Undergraduate Teaching Awards.
- Agriculture may nominate two (2) individuals to the University-wide competition for the Charles B. Murphy Outstanding Undergraduate Teaching Award. Our second nominee will be chosen from candidates remaining after the selection of the current Kohls Outstanding Undergraduate Teacher plus previous winners of the Agriculture's Outstanding Undergraduate Teacher award who have not won the university-wide award. For candidates to be considered, a complete, current nomination dossier must be submitted by the department by the due date.

Richard L. Kohls Outstanding Early Career Award

- This award recognizes faculty with demonstrated commitment to a career in teaching and working with students, but who have no more than seven consecutive years of higher education experience (i.e., cumulative years as instructor of record at the college level).
- This competition is *open only to candidates who hold tenure-track faculty positions*. Repeat department nominations are allowed, but previous winners of the Richard L. Kohls Early Career Award are *not eligible to be nominated*.
- The individuals selected as your *departmental* early career nominee will each receive \$500 toward travel, supplies, and equipment from the Office of Academic Programs to use in support of teaching and advising.
- The individual selected as Richard L. Kohls Early Career Award also receives a cash award of \$2,000 and a special plaque.
- The College of Agriculture may nominate one individual to the USDA New Teacher Award competition. Our nominee will be chosen by the selection committee from the recipient of the current Kohls Early Career Award and previous award winners of the Kohls Early Career Award who have not won the national award yet still qualify under the USDA criteria. For such candidates to be considered, a complete, current nomination dossier must be submitted by the department by the due date below.

Outstanding Graduate Mentor and Teacher Award

- This competition is *open only to candidates who hold tenure-track faculty positions and are members of the Graduate Faculty*. Repeat department nominations are allowed, but previous winners of the Outstanding Graduate Mentor and Teacher (previously Graduate Educator) Award are *not eligible to be nominated*.
- One individual will be selected as the College of Agriculture's Outstanding Graduate Mentor and Teacher and will receive an allocation of \$2,500 to be used for supplies and expenses at their discretion and a plaque. The recipient is eligible for consideration for the Purdue University Outstanding Graduate Faculty Mentor award.

Outstanding Service to Students Award

- This award recognizes staff or non-tenure track faculty for outstanding, sustained service to students (e.g. advising, placement, registration, counseling, faculty fellow in residence hall, learning community leader, etc.).
- Repeat department nominations are allowed, but previous winners of this award and tenure-track faculty are *not eligible to be nominated*.
- The individuals selected as your *departmental* outstanding service to students recipient will each receive \$250 toward travel, supplies, and equipment from the Office of Academic Programs to use in support of teaching and advising.
- The individual selected as Agriculture's Outstanding Service to Students Award winner receives a \$1,500 S&E Grant Award to be used in their program and a special plaque.
- The nomination must be accompanied by a letter of nomination. Up to 3 additional letters of support from existing or former students are encouraged.

All award nominations should follow the guidelines located on the Office of Academic Programs Awards website: <http://www.ag.purdue.edu/oap/Lists/Awards/College.aspx> so that the nominations are formatted properly for higher level competitions. Page limits will be strictly enforced.

Your department's nomination documents (one Adobe Acrobat pdf file for each nomination) must be sent by 5:00 p.m., Friday, November 13, 2015. You will receive a confirmation of receipt for each nomination document.

- File names should include the nominee last name, the award name, and the nomination year (Counselor, Teacher, Early Career, Graduate Mentor, Student Service; for example *SmithCounselor2014.pdf*).
- Send all nominations to Dennis Buckmaster (dbuckmas@purdue.edu).

Thank you for your help as we recognize our outstanding faculty and staff!